

BOARDS & COMMISSIONS

VOLUNTEER



CITY OF NEWNAN BOARDS AND COMMISSIONS

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RETIREMENT BOARD (*City Manager Appointments*)

TREE COMMISSION

URBAN REDEVELOPMENT AGENCY

WATER AND LIGHT COMMISSION

BOARD OF ZONING APPEALS

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Tracy Dunnavant – Planning/Zoning Director

Meetings: First Tuesday of every month 10:00 am – Council Chambers

Purpose: A Board of Zoning Appeals is hereby created for the purpose of hearing and deciding on administrative appeals where it is alleged that there is an error, conflict, misinterpretation, or ambiguity in any order, decision or determination by staff in the administration, interpretation, or enforcement of this ordinance. It is also created for the purpose of hearing and deciding on variances from the terms of this ordinance except for variances in the PD and Mixed Use districts, and to make determinations regarding Special Exception uses.

Member Qualifications: Reside in the City of Newnan and have so resided for a period not less than one (1) year; are registered to vote in the City of Newnan; and are chosen based on a perceived ability to represent the public interest.

CHRISTMAS COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Mike Furbush – Landscape Architect

Meetings: Tentative Meeting Times - First Tuesday at 11:30 am 2nd Floor Conference Room at City Hall – Likely to begin meeting in the New Year around March/April

Purpose: There is hereby created a commission to be known and designated as the City of Newnan Christmas Commission to be referred to herein as the “Christmas Commission” for the purpose of planning and sponsoring appropriate events celebration the Christmas holiday season, all subject to the approval of the City Council.

Member Qualifications: Each member shall be a resident of the City or a business owner/operator of a business located in the City during his/her term of office.

CONVENTION CENTER AUTHORITY

Appointments By: Mayor and City Council

Term: 3 Years

City Liaison: Carol Moore – Director Newnan Centre

Meetings: Quarterly –Third Thursday – Beginning February
Newnan Centre Boardroom 6:30 pm

Purpose: General Assembly of Georgia during the 1999 Legislative Session adopted House Bill 559 creating the Newnan Convention Center Authority signed by the Governor on April 9, 1999 as GA Laws 1999 effective date the same.

Member Qualifications: Shall be residents of the City of Newnan and able to carry out duties and responsibilities and cause authority to exercise its powers and prerogatives in accordance with the terms and provisions of the aforesaid Law as it exists

COWETA COUNTY BOARD OF HEALTH

Appointments By: Governing authority of the largest municipality in the County

Term: 4 Years

Staff Liaison: None – Coweta County Board –**Meetings:** The Coweta County board of Health meets at the Coweta County Health Department at 3:30 pm at 70 Hospital Road, Newnan GA – The Third Tuesday of every other month beginning with first meeting in January

Purpose: County Board of Health created by House Bill 1068 in 1984 – This is a Coweta County board and the City of Newnan as the largest municipality in the County is required by law to make this appointment to the board.

Web Address: <http://www.district4health.org/board-of-health-meetings/coweta-county-board-of-health/>

Member Qualifications: Person interested in promoting public health who is a consumer or a nurse licensed under Chapter 26 of Title 43 – An RN has previously been chosen to serve.

CULTURAL ARTS COMMISSION (NCAC)
(Formerly Ayrshire Fiddle Orchestra Committee)

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Gina Snider – Public Information Officer

Meetings: First Wednesday of every month at noon – 2nd Floor Conference Room City Hall

Purpose: There is hereby created a commission for the purpose of planning, sponsoring and coordinating appropriate cultural events in the City

Member Qualifications: Each member shall be a resident or business owner/operator of the city or the county during his/her term of office.

DEVELOPMENT AUTHORITY OF NEWNAN (1999)

Appointments By: Mayor and City Council

Term: 4 Years

Staff Liaison: Hasco Craver – Business Development Director

Meetings: As needed – Council Chambers – City Hall

Purpose: Resolution adopted creating the City's Development Authority under Georgia Law Title 36

Member Qualifications: All members must be taxpayers residing in the municipal corporation (within City Limits) GA O.C.G.A. §36-62-5 – Training on development and redevelopment programs §36-62A-21 is required for all members

DOWNTOWN DEVELOPMENT AUTHORITY

Appointments By: Mayor and City Council

Term: 4 Years

Staff Liaison: Hasco Craver – Business Development Director

Meetings: 2nd Wednesday 8:00 am – 2nd Floor Conference Room City Hall

Purpose: Resolution adopted - the City's Development Authority under Georgia Law §36-42-1

Member Qualifications: Taxpayers residing in the municipal for which the authority is created; Owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in the county in which is located the municipal corporation for which the authority is created; or persons having a combination of the qualifications specified O.C.G.A. §36-42-7(a)1 - Training on development and redevelopment programs §36-62A-21 is required for all members

ETHICS COMMISSION

Appointments By: Mayor and City Council members shall each delegate two qualified citizens to provide a pool of 14 individuals

Term: 2 Years

Staff Liaison: NONE

Meetings: Will only take place in the event a "Board of Ethics" is appointed to review specific complaint - Excerpt from 2015 Resolution:

NOW, THEREFORE, BE IT RESOLVED by the governing authority of the City of Newnan, Georgia, that as a group and as individuals, the governing authority subscribes to the following ethics principles and pledges to conduct its affairs accordingly.

Serve Others, Not Ourselves / Use Resources with Efficiency and Economy / Treat All People Fairly / Use the Power of Our Position for the Well Being Of Our Constituents / Create an Environment of Honesty, Openness and Integrity

Purpose: Individuals consent to serve as a member of board of ethics and who will be available for a period of two years to be called upon to serve in the event a board of ethics is appointed, the mayor and council at the first public meeting after such determination, shall draw names randomly from the listing of qualified citizens until the specified five members of the board of ethics have been appointed

Member Qualifications: Each member shall have been a resident of the city for at least on year immediately preceding the date of taking office and shall remain a resident of the city while serving as a member of the board of ethics. No person shall serve as a member of the board of ethics if the person has or has had within the preceding one-year period any interest in any contract, transaction, or official action of the city.

HOUSING AUTHORITY OF NEWNAN (HAN)
(January 2, 1950)

Appointments By: Mayor

Term: 5 Years

Executive Director: Sandra Strozier (not appointed volunteer)

Meetings: Scheduled by committee

Purpose: "In each city and in each county of the state there is created a public body corporate and politic to be known as the "housing authority" of the city or county; provided, however, that such authority shall not transact any business or exercise its powers under this article until or unless the governing body of the city or the county, as the case may be, by proper resolution shall declare at any time hereafter that there is need for an authority to function in such city or county." – Georgia State Law: O.C.G.A. § 8-3-4

Member Qualifications: These are Mayoral appointments with qualifications outlined under Georgia State Law: O.C.G.A. § 8-3-50

KEEP NEWNAN BEAUTIFUL
(formerly named Clean Commission)

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Page Beckwith – Keep Newnan Beautiful Director

Meetings: Fourth Thursday each month 12:00 pm – 2nd Floor Conference Room/City Hall

Purpose: There is hereby created a commission to be known and designated as the Keep Newnan Beautiful Commission – Study, develop plans, and establish goals for care preservation, improvement and maintenance of programs to provide for and insure a clean city; free from litter, trash and debris for presentation as recommendation to City Council

Member Qualifications: Each member shall be a resident of the City during his or her term.

NEWNAN YOUTH ACTIVITIES COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Mike Furbush – Landscape Architect

City Liaison: Cynthia Jenkins – Mayor Pro Tem

Meetings: Third Tuesday 5:30 pm Council Chambers – City Hall

Purpose: Created for the purpose of planning, sponsoring and coordinating appropriate youth programs, activities and events in the City of Newnan for the Newnan Youth Council.

Member Qualifications: Each member shall be a resident of the City of Newnan or a resident of Coweta County that has professional or substantial volunteer experience with children and youth during his/her term of office. (Also has the duties, responsibilities and authority to establish and oversee the Newnan Youth City Council.)

PARKS COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Mike Furbush – Landscape Architect

Meetings: First Wednesday 9:00 am – 2nd Floor Conference Room/City Hall
(*Commission actually only meets when there is business to address – 2 to 3 times per year*)

Purpose: Created for the purpose s of planning the development of and recommending placement of the improvements and structures in the city's public parks; establishing a recommended schedule for the maintenance of the city's parks; and to generally improve the general welfare and health of the people of the city.

Member Qualifications: Each member shall be a citizen in the City of Newnan.

PLANNING COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Tracy Dunnavant – Planning & Zoning Director

Meetings: 2nd Tuesday each month- 7:00 pm – Council Chambers City Hall

Purpose: Created in order to guide and accomplish a coordinated and harmonious development of the city which will, in accordance with existing and future needs, best promote public health, safety, morals, order, convenience, prosperity and the general welfare as well as efficiency and economy in the process of development.

Member Qualifications: Reside in the City of Newnan and have so resided for a period not less than one (1) year; are registered to vote in the City of Newnan; and are chosen based on a perceived ability to represent the public interest.

RETIREMENT BOARD

(June 1972 presiding Mayor reported a Pension Board must be appointed-three employees were appointed/Established prior to GMA handling City Retirement Plan)

Appointments By: City Manager/**Term:** 3 Years/**Meetings:** As needed/**Staff Liaison:** Della Hill

Purpose: Review any requests employees have made to the board – In the event appropriate City Manager may recommend a study regarding requests. **Member Qualifications:** Each member shall be a City employee

TREE COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years / **Staff Liaison:** Mike Furbush – Landscape Architect

Meetings: Third Wednesday 1:30 pm – 2:30 pm – 2nd Floor Conference Room/City Hall
(Commission has not formally met since 2013)

Purpose: Created for the purposes of regulating the planting, maintenance and removal of trees and shrubs in public places; providing for the pruning and removal of trees on private property which endanger public safety and to generally improve the general health and welfare of the people of the City.

Member Qualifications: Each member shall be a resident of the City.

URBAN REDEVELOPMENT AGENCY (NURA)

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Tracy Dunnavant – Planning & Zoning Director

Meetings: Third Thursday each month – 4:15 PM – Housing Authority/48 Ball Street

Purpose: An agency to be known and designated as the City of Newnan Urban Redevelopment Agency (NURA) for the purposes of implementing and regulating the components of the City's plan for redevelopment. O.C.G.A. § 36-61-1

Member Qualifications: Each member shall be a resident of the City. (Mayor may have three appointments but two Mayoral appointments must also serve on the Newnan Housing Authority – Ordinance – Sec. 16-62 – Composition; terms

WATER AND LIGHT COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

City Liaison: Mary Bajalcaliev – Newnan Utilities

Meetings: Newnan Utilities

Purpose: Shall have complete control and management of the water, sewerage and light works of the City – duty to take charge of the water, sewerage and light works of the City and to manage and control them for the best interest of the City and the citizens thereof.

Member Qualifications: No person holding a commission as an officer of the City shall be eligible to election as a water, sewerage and light commissioner. Must be appropriately trained/qualified for the commissioner position.